

Roots and Shoots Apprentice/Internship Grant Program

The Stephenson County Farm Bureau Foundation and Roots and Shoots fund has set a goal to encourage and assist local agriculture businesses to hire local youth, in the hopes that the youth will explore job opportunities within our community and the agriculture industry. Roots and Shoots assists in funding internships/apprenticeships/employees. As part of a grant program, businesses who are interested in participating will apply for funding in an amount not to exceed \$750 per applicant. This funding is intended to be a matching grant with the employer matching or exceeding the requested amount for the grant. The intern/apprentice may be a current employee.

Grant Timeline

- Applications are due on or before July 17, 2020
- Recipients will be announced by July 24, 2020
- Businesses will complete grant reflection on or before August 14, 2020
- Grant checks will be issued to grant recipients by August 17, 2020
- Recipient and sponsor reception will be held in late August, 2020

Additional details:

Any businesses that are involved in the agriculture industry or support the agriculture industry are eligible to apply. Organizations and educational institutions are also eligible to apply. Businesses/organizations must be in Stephenson County. Grant payments will be made on August 17, 2020 after the grant reflection has been received and reviewed. Grant funding will only be eligible to those who complete reflection on time. Applicants will be eligible for grant funding for one to three internship/apprenticeships depending on quantity and quality of applications. Interns and apprentices should be high school and college age individuals not to exceed 23 years of age.

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Grant Application

Due to the Stephenson County Farm Bureau Foundation (210 West Spring Street Freeport, IL)
or via email at manager@stephensoncfb.org on or before July 17, 2020

Please use one application per individual

Business Name: _____

Business Address: _____

Contact Person: _____

Contact Person Title: _____

Contact Phone number: _____

Contact Email: _____

Name of apprentice/intern/employee: _____

Age of apprentice/intern/employee: _____

Please explain how your business/organization is involved in the agriculture industry:

What would the responsibilities of this apprentice/intern/employee be?

Please explain how your business will foster a learning environment within your industry, Stephenson County and the surrounding area:

What grant amount is your business requesting and how will it be utilized:

Any additional comments you would like to provide for our evaluation committee:

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Grant Recipient Reflection Form

Tell us the name of the intern/apprentice/employee who participated in this grant and a little about them, including tasks and responsibilities:

Please share how this individual was involved in agriculture throughout their internship:

Please provide 3-5 photos of the intern/apprentice during their time with your organization.
Send to manager@stephensoncfb.org

Please provide receipts/invoice regarding the funding you are requesting reimbursement for.
Please add expenses to the grid below for easy review of our committee.

Expense	Expense amount
Example: Intern Salary	\$2,300.00
Total Reimbursement Requested	

Grant Reflections due on or before August 14, 2020 to the Stephenson County Farm Bureau Foundation at 210 West Spring Street Freeport, IL 61032